

Minutes of P. P. Committee held in the Memorial Hall on Monday 10th July at 6.30 pm

1. Present

- A. Caesar-Homden
- C. Cross
- C. Case
- D. Needham
- L. Jefferies
- C. Pearce
- R. Gordon
- S. Minshall
- A. White
- R. Slowley
- E. Garbett

Clive Dean, Conservation and Community Officer
Caroline Oakes, Community Council

2. Apologies

Michael Caesar-Homden

3. Minutes approved - some omissions noted and added.

4. Clive Dean spoke on possible conservation and environmental issues relevant to the P.P. and involving the community by volunteering. The brief might include churchyards, green spaces, wild flowers, hedges and ponds. The school, it's gardens and grounds. Surveying and recording wildlife, heritage and habitats. The built environment needs an archaeologist from S.C.C. archive dept. also a landscape character assessment. An assessment of trees, tagging, veteran trees. Enhancement of green spaces from a survey, possible wild life audit, a wild life interest group. Leaflets on information collected.

An interest group would need training to undertake habitat survey work. There is a December deadline for funding for this work. A funding application is in process.

5. Caroline Oakes

A funding application is in process for Parish Plans through the Community Council. Caroline will visit with her computer to help with the questionnaire.

6. Constitution circulated and adopted proposed A.White seconded E.Garbett.

7. Terms of reference approved except for point 5. This needs some consultation before amendments can be approved at next meeting.

8. Bank account. Signatures needed 2 of 3 chair, treasurer, secretary.

Arrangement proposed by Ed Garbett seconded Bob Gordon. The necessary forms will be obtained. Expenses will need to be claimed. P.C. will pay for the hire of the hall.

9. Funding, the Countryside agency will be contacted for forms.

10. P.P.

- a).Questions
- b)Analysis
- c)Going forward

Areas of responsibility/interest

Economic regeneration, employment,, development.

Housing

Education

Tourism

Amenities & Facilities

Policing

Environment

Health and Elderly

Transport

E. & R Gordon

C.Case

A.C.Homden,C.Cross

All

A.White, C.Cross

Ed Garbett, M C Homden

D.Needham, S.Minshall

R.Slowley, C.Pearce

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11. P.P. notices, Ed Garbett will approach the P.C. about this.

Date of next meeting 7/8/06 at 6:45 in the Memorial Hall

Agenda

1. Apologies
2. Minutes
3. Matters arising
 - a) Funding
 - b) Terms of reference
 - c)Bank account
4. P.P. questionnaire
5. A.O.B.